



## **Job Description: Research Intern, House of Fiscal Wisdom**

**Position: Research Intern**

**Duration: 3-6 months, with possibility of extension**

**Location: HFW Office 602, 6th Floor, Regus Pramukh Towers, Westlands**

### **About the House of Fiscal Wisdom (HFW):**

The House of Fiscal Wisdom is the first African fiscal think tank with a 100 year vision on climate finance, tech, and Islamic finance to support the creation of a commission on financing development

### **Position Overview:**

We are seeking a dedicated and analytically minded Research Intern to join the House of Fiscal Wisdom. This internship offers a unique opportunity to develop advanced research skills in a cutting-edge think tank. The ideal candidate will have a strong foundation in law, economics, political science or related fields, excellent research and analytical skills, and a keen interest in alternative economic, fiscal, tax models and global development issues.

### **Key Responsibilities:**

#### 1. Literature Review:

- Conduct comprehensive literature reviews on topics related to HFW's work, such as alternative economic models, sustainable development, tech and public finance, innovative fiscal policies, and global economic structures
- Summarise key findings, arguments, and data from academic papers, policy reports, and books
- Identify gaps in current research and potential areas for further investigation
- Compile bibliographies and maintain organised records of reviewed literature

#### 2. Research Support:

- Assist in data collection and organisation for ongoing research projects
- Help in the maintenance and updating of the fiscal policy tracking database
- Support the development of research methodologies for new projects
- Contribute to the analysis of economic, fiscal, debt data and trends
- Assist the team as needed and as instructed

#### 3. Research Writing:

- Draft research summaries, literature review reports, and annotated bibliographies
- Assist in preparing background materials for HFW's publications and presentations
- Contribute to the development of research proposals and project outlines

#### 4. Interdisciplinary Research:

- Explore connections between economic, fiscal issues and other fields such as environmental science, technology, and alternative finance.
- Investigate how principles from diverse philosophical and religious traditions can be integrated into economic, fiscal models

### **Qualifications:**

- Current undergraduate or graduate student in Law, Economics, International Development, Public Policy, or a related field
- Strong research and analytical skills
- Excellent academic writing and summarisation abilities
- Proficiency in using academic databases and research tools
- Basic understanding of economic concepts and global current affairs
- Ability to work independently and take initiative

- Meticulous attention to detail and strong organisational skills

**Personal Qualities:**

- Passionate about tax, fiscal, economic justice and sustainable development
- Intellectually curious and eager to learn
- Able to manage multiple research tasks efficiently
- Commitment to academic integrity and rigorous research practices
- Interest in HFW's mission of creating a more equitable global fiscal landscape

To Apply:

Please submit the following to [admin@house-of-fiscal-wisdom.com](mailto:admin@house-of-fiscal-wisdom.com)

1. Your CV
2. A cover letter explaining your research interests and how they align with HFW's work
3. A writing sample (preferably an academic paper or literature review you've written)
4. Your availability

Application Deadline: 25th October 2024