



بيت الحكمة
المالية

Job Description: Research Assistant, House of Fiscal Wisdom

Position: Full-time Research Assistant

Hours: Monday to Friday, 0830-1730hrs

Location: HFW Office 602, 6th Floor, Regus Pramukh Towers, Westlands

About the House of Fiscal Wisdom (HFW):

The House of Fiscal Wisdom is the first African fiscal think tank with a 100 year vision on climate finance, tech, and Islamic finance to support the creation of a commission on financing development

Position Overview:

We are seeking a dedicated and visionary Research Assistant to support the transformative work of the House of Fiscal Wisdom. The ideal candidate must have a strong foundation in either law, economics, political science, governance or development studies. The Research Assistant should have knowledge on either public finance, emerging technologies, and climate action. This background is necessary for the Research Assistant to contribute to groundbreaking research that challenges conventional economic and fiscal paradigms.

Key Responsibilities:

1. Support for Working Groups:

- Assist the Technology and Public Finance Working Group in researching emerging technologies and their impact on fiscal policy in developing economies.
- Help the Alternative Finance Systems Working Group in exploring and analysing diverse financial models, including Islamic finance principles.
- Support the Environmental and Fiscal Policy Working Group in investigating innovative fiscal measures to address climate change.

2. Data Collection and Analysis:

- Gather and analyse data tracking fiscal policies and their impacts worldwide.
- Assist in developing and maintaining alternative economic metrics.
- Conduct quantitative and qualitative analysis to support the development of new economic models.

3. Literature Review and Synthesis:

- Conduct comprehensive literature reviews on topics related to fiscal policy, development economics, and alternative finance systems.
- Synthesise complex economic and fiscal theories and data into clear, accessible reports and presentations.
- Stay abreast of the latest academic research and policy developments in relevant fields.
- Other research tasks as assigned by Principal Investigator and Senior Fellow.

4. Policy Research and Development:

- Assist in drafting policy recommendations and reports for various stakeholders, including governments and international organisations.
- Support the development of frameworks under the working groups.
- Research and analyse the potential impacts of proposed policies on different regions and demographics.

5. Interdisciplinary Research:

- Explore the intersections of economics with other disciplines such as technology, environmental science, and ethics.
- Assist in integrating principles from diverse philosophical and religious traditions, including Islamic finance, into economic models.

6. Support for the Commission on Financing Development:

- Provide research support for the commission's initiatives and projects.
- Assist in preparing materials for roundtable discussions and expert consultations.

7. Educational Content Development:

- Contribute to the development of educational materials.
- Assist in creating content for public engagement and awareness initiatives.

8. Collaboration and Communication:

- Work closely with the rest of the team.
- Participate in team meetings and contribute ideas for new research directions.
- Assist in preparing presentations for conferences and high-level economic forums.

Qualifications:

- (i) Master's degree in Law, Economics, Development Studies, Public Policy, or a related field (Ph.D. holders are encouraged to apply).
- (ii) Strong analytical and research skills, with experience in both quantitative and qualitative methods (please provide evidence- for example, publications)
- (iii) Excellent writing and communication skills in English (additional languages are a plus).
- (iv) Understanding or proficiency in statistical software or data analysis tools.
- (v) Knowledge of or interest in alternative economic models and non-Western economic thought.
- (vi) Familiarity with sustainable development goals and global economic challenges.
- (vii) Ability to work independently and as part of a collaborative team.
- (viii) Passion for economic and fiscal justice and innovative approaches to global challenges.

We are looking for an ideal candidate who will be adaptable, creative, and committed to HFW's vision of transforming the global fiscal landscape. They should be comfortable working with abstract concepts and long-term projections while also attending to the detailed, day-to-day research tasks that will build towards our vision.

This position offers a unique opportunity to be at the forefront of reimagining global finance and economics and to contribute to work that could shape the future of fiscal policy worldwide. The successful candidate will be joining a dynamic, forward-thinking team dedicated to creating a more just and sustainable global economy.

To apply, please submit your detailed CV, a cover letter detailing your interest in and qualifications for this position, a writing sample demonstrating your research and analytical skills, and two professional references to admin@house-of-fiscal-wisdom.com

Application Deadline: 25th October 2024