



FINANCE INTERN

ABOUT KATIBA INSTITUTE

Katiba Institute (KI) is a non-profit, non-governmental organization, registered as a company limited by guarantee. It is a research and litigation institution that was established in 2011 with the mission of supporting the implementation of Kenya's 2010 Constitution helping to resist the effort to undermine that Constitution, and generally assisting in developing a culture of constitutionalism in Kenya. KI also works to foster the spirit of constitutionalism in the East African region by promoting an exchange of academic discourse on constitutional issues and by working with like-minded organizations to secure greater freedoms in the East African Region.

KI seeks to engage a **Finance Intern** to be part of the finance team on a full-time basis for three months. The opportunity will be offered to someone with strong interest in pursuing a career in finance, willing to learn and work towards promoting rule of law and human rights as per the Kenyan Constitution.

DESIRABLE QUALIFICATIONS AND ATTRIBUTES

- i. Bachelor's degree in finance, accounting or business related degree, with strong academic credentials.
- ii. CPA IV/ACCA qualification
- iii. Proficiency in Microsoft Office applications (Word & Excel)
- iv. Experience in a finance role will be an added advantage
- v. Ability to handle confidential and sensitive information in a responsible way

SUBMISSION OF APPLICATIONS

Please email your application to careers@katibainstitute.org with the opportunity title as the subject line. In your application include a cover letter and a curriculum vitae with three referees. The application should reach us by latest **17:00 EAT** on **Friday 17th February 2023**. Please note that applications will be reviewed on a rolling basis.

Only shortlisted candidates will be contacted.

KI is an equal-opportunity employer and does not solicit any fees for employment or internship opportunities.